Complete this form and return it to the EAC, Caltech 138-78.

User Name: ____________________________ User Email: ____________________________

Status (circle one): Undergraduate   Graduate Student   Post-doc   Staff   Other: ____________________________

Division/Program or Major: ____________________________

Office Location: ____________________________ Office Phone: ____________________________

Laboratory Location: ____________________________ Lab Phone: ____________________________

By signing this form I agree to observe all policies for instrument use posted (either on the web or in print at the instrument) or communicated to me. If I am obtaining a key I agree that I am accepting that key solely for my own use. I also agree that I will not train any other users and instead will direct any new users to obtain training from the EAC staff.

I am aware of the EAC Guidelines for Acknowledgement in Print ([http://www.ese.caltech.edu/eac/usage.html](http://www.ese.caltech.edu/eac/usage.html)) and will apply them in the spirit of the Caltech Honor Code.

User Signature: ____________________________ Date: ____________________________

Advisor Name: ____________________________ Division/Program: ____________________________

I understand that instrument time is charged on the basis of actual time used. Current rates are posted at [http://www.ese.caltech.edu/eac/usage.html](http://www.ese.caltech.edu/eac/usage.html) and are subject to change. New users are subject to a one-time training fee to offset staff costs. Current fee information can be obtained by contacting Nathan Dalleska.

PTA for Training Fee: ____________________________ – _____ – ____________________________

PTA for Instrument Use: ____________________________ – _____ – ____________________________

Grant Manager for PTAs: ____________________________ Phone: ____________________________

If you require a different PTA number to be charged, you must complete a new registration form and return it to the EAC one month before you wish the billing change to take effect.

<table>
<thead>
<tr>
<th>Instruments Approved (circle as many as apply):</th>
<th>GC</th>
<th>GC-MS</th>
<th>LC-MS</th>
<th>ICP-MS</th>
<th>CE</th>
<th>IC</th>
<th>MIMS</th>
</tr>
</thead>
</table>

Signature of the advisor indicates agreement to pay any charges incurred by the above User.

Advisor's Signature: ____________________________ Date: ____________________________

For Advisor use only